

PURCHASE ORDER
MARIANO MARCOS STATE UNIVERSITY

City of Batac 2906 Ilocos Norte



Supplier : DESIGN & FUNCTION INCORPORATED	P.O. No. : 01101101-2021-12-581
Address : Pasig City	Date : December 24, 2021
TIN : 006-581-090-000	Mode of Procurement: NP-Small Value

Gentlemen: PR No. 2021-11-329 (01101101) - COE/R.Caoili
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : MMSU, City of Batac	Delivery Term : FOB Destination
Date of Delivery : Within 30 calendar days upon receipt of P.O.	Payment Term : N/30

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
FIX-048-037	pc	Free standing computer table-laminated top 25mmthk off-white color; power coated metal, leg and front panel with perforated design Dimension: 160Wx60Dx74H cm	80	7,000.00	560,000.00
FIX-048-038	pc	Free standing computer table-laminated top 25mmthk off-white color; power coated metal, leg and front panel with perforated design Dimension: 100Wx60Dx74H cm	4	5,925.00	23,700.00
FIX-048-039	pc	Stackable chair without armrest; mesh backrest with cushion seatrest; 4-legged black metal finish	160	1,975.00	316,000.00
				Total	899,700.00

(Total Amount in Words): Eight Hundred Ninety-Nine Thousand Seven Hundred Pesos Only

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Very truly yours,

Signature over Printed Name of Supplier

SHIRLEY C. AGRUPIS
President

Date

Fund Cluster : 01101101

Funds Available : _____

IMELDA C. CORPUZ
Chief, Accounting Office

ORS/BURS No. : _____

Date of the ORS/BURS: _____

Amount : _____